

Eligibility criteria:

Each graduate program (MA, MS, MSW, Ph.D, Ed.D, SC) in the College of Education and Human Development has established its own eligibility criteria for commencement attendance. These criteria are based on the programs' expectations and philosophy regarding degree progress and/or completion standards for commencement attendance eligibility.

As ceremony attendance requirements differ among the various graduate programs, *be sure to check your program's requirements for commencement attendance eligibility*. Checking early will help to ensure that you have time to complete your program's eligibility requirements *and* meet the Commencement Attendance Approval form submission deadline.

The Commencement Attendance Approval Form must be signed by your adviser and the Director of Graduate Studies in your department. Their signatures verify that you have met your graduate program's attendance eligibility criteria.

The College of Education and Human Development has one graduation ceremony each year in May.

Commencement Attendance Approval Form
-- Graduate Degrees Only --

COMMENCEMENT ATTENDANCE DOES NOT IMPLY THAT YOU HAVE OFFICIALLY COMPLETED YOUR DEGREE.

Signatures required: Your adviser and Director of Graduate Studies (DGS) must sign this Commencement Attendance Approval form indicating that you have met your graduate program's (MA, MS, MSW, Ph.D., Ed.D, SC) commencement attendance eligibility requirements (see reverse side). M.Ed. graduates do not use this form.

Deadlines: The form must be submitted to the Dean's office, 104 Burton Hall, 178 Pillsbury Dr. SE, Minneapolis, MN 55455 by the deadline date of **March 1, 2011**. The Dean's office also accepts faxed Commencement Attendance Approval forms; the fax number is (612) 626-7496.

PLEASE NOTE: Submission of the Commencement Attendance Approval Form by the established deadline is crucial, as commencement planning (including publication of your name in the commencement program) begins several weeks before the ceremony. Students who fail to meet the published deadlines are ineligible to attend, even if the necessary signatures have been obtained.

A NOTICE CONFIRMING RECEIPT OF THIS FORM WILL BE SENT TO YOUR OFFICIAL UNIVERSITY-ASSIGNED E-MAIL ACCOUNT (@UMN.EDU) APPROXIMATELY SIX WEEKS PRIOR TO THE CEREMONY. PLEASE CHECK YOUR UNIVERSITY E-MAIL ACCOUNT REGULARLY FOR INFORMATION AND UP-TO-THE-MINUTE ANNOUNCEMENTS REGARDING COMMENCEMENT.

To be completed by the student (please print or type)

ID# _____ I plan to attend the: 20 _____ ceremony.

Last Name

First Name

Middle

Degree (MA, MS, PhD etc...)

Major

Please print your name below **exactly** as you wish to have it read at the ceremony (e.g., be specific about including your middle initial **or** your middle name if you want either to be read), and, to help to ensure correct pronunciation of your name, please provide phonetic information (e.g., Krueger=Crew'-ger).

Phonetic First Name

Phonetic Last Name

To be completed by the Adviser and Director of Graduate Studies

The above student has completed the graduate program's commencement eligibility requirements and is eligible to attend the CEHD commencement ceremony.

Adviser's name (please print)

Adviser's signature

Date

Co-Adviser's name, if applicable (please print)

Co-Adviser's signature

Date

Director of Graduate Studies' name (please print)

Director of Graduate Studies' signature

Date