Member and Affiliate Appointments in CAREI

These policies were approved at the CAREI faculty meeting on Thursday, October 29, 2015.

The members of the CAREI Faculty have at least a .50 full-time equivalent appointment in CAREI as an Assistant, Associate, or Full Professor or a contracted faculty-like research appointment (Researcher 4, 5, 6, 7). These members know and help define CAREI’s culture of productivity, quality, and collegiality. They also actively seek disciplinary and interdisciplinary activities with a variety of professionals who are not necessarily members of the CAREI Faculty. Consistent with CAREI’s vision and mission, the faculty actively seek to affiliate with others to mutually enhance capacity for productivity and quality. These affiliates of CAREI are highly valued experts, researchers, and practitioners in their respective fields. Together, members and affiliates achieve more through shared effort, vision, and mission.

Nomination and Voting
Members may nominate and vote for individuals to be members or affiliates (only Member 2 may nominate for Member 2 or Affiliate 2). Nominations may occur at any time of the year. Supporting materials must be provided by the nominating member to the other members at least five business days in advance. Neither members nor affiliates may nominate or vote for themselves. Two thirds of the members are required for quorum to hold a vote.

Affiliates do not have governance rights or responsibilities and, therefore, they may not nominate or vote for members or affiliates. They are, however, encouraged to recommend other new affiliates.

Member 1 (M1)
Those with M1 must have a .50 full-time equivalent appointment in CAREI as an Assistant, Associate, or Full Professor or a contracted faculty-like research appointment (Researcher 4, 5, 6, 7). In addition, they must have an advanced degree (MA or more) in a related field with training in research or evaluation. At the time of nomination, they will provide a mentorship and training plan with a timeline to develop skills related to project management, coordination, research design, analyses, finance, and report writing. Those with M1 status are authorized to assist with the preparation of proposals for sponsored and nonsponsored funding and to serve as project personnel.

M1 status is intended for CAREI core personnel who know and help define the culture of productivity, quality, and collegiality. M1 status includes governance rights and responsibilities. Once achieved, M1 status will be held for as long as the faculty appointment is held in CAREI or until the person is voted into a different classification.

Member 2 (M2)
Those with M2 must have a .50 full-time equivalent appointment in CAREI as an Assistant, Associate, or Full Professor or a contracted faculty-like research appointment (Researcher 4, 5, 6, 7). In addition, they must have an advanced degree (MA or more) in a related field with training in research or evaluation; and they must have at least three research publications, three technical reports, and project leadership experience along with evidence of training, preparation, or mentoring for project leadership (management, research design, analyses, finance, report writing). Those with M2 status are authorized to lead projects and to submit proposals for sponsored and nonsponsored funding, which includes internal and external sales.
M2 status is intended for CAREI core personnel who know and help define the culture of productivity, quality, and collegiality. M2 status includes governance rights and responsibilities. Once achieved, M2 status will be held for as long as the faculty appointment is held in CAREI or until the person is voted into a different classification.

**Affiliate Level 1 (A1)**
A1 status is intended for CAREI affiliates who know and share the CAREI mission along with the culture of productivity, quality, and collegiality. Affiliate status does **not** include governance rights and responsibilities. A1 is a three-year renewable term. The terms of renewal include the expectation that the affiliate has participated in CAREI projects within the previous three-year term.

**Affiliate Level 2 (A2)**
A2 status is for those who approximate the requirements for M2, but do not have a primary appointment in CAREI as an Assistant, Associate, or Full Professor or a contracted faculty-like research appointment (Researcher 4, 5, 6, 7). They must have an advanced degree (MA or more) in a related field with training in research or evaluation; and they must have at least three research publications, three technical reports, and project leadership experience along with evidence of training, preparation, or mentoring for project leadership (management, research design, analyses, finance, report writing). Those with A2 status are authorized to coordinate with CAREI M2 personnel to submit proposals for sponsored and nonsponsored funding, which includes internal and external sales.

A2 status is intended for CAREI affiliates who know and share the CAREI mission along with the culture of productivity, quality, and collegiality. Affiliate status does **not** include governance rights and responsibilities. A2 is a three year renewable term. The terms of renewal include the expectation that the affiliate has participated in CAREI projects within the previous three-year term.