

**Center for Early Education and Development (CEED)**  
Attn: Andrea Peterson, 1954 Buford Avenue, St. Paul, MN 55108  
Fax: 612-625-2093, Phone: 612-625-1464, peter327@umn.edu  
**TRAINING/PRESENTATION REQUEST**

To request a presentation or training from CEED, please answer the following questions (as they apply) and fax or mail to the address above. This will assist us in determining how we can accommodate your needs. A staff member will contact you as soon as possible to discuss your request. Thank you for your interest.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Job title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Is this date flexible?  Yes  No

Time of Event:  Morning  Afternoon  Evening  Weekend

Other (specify): \_\_\_\_\_

What type of event is this— conference  training  inservice,

Other (specify): \_\_\_\_\_

Location where event will be held: \_\_\_\_\_

How far is this location from Minneapolis/St. Paul (# miles): \_\_\_\_\_

Topic for Presentation: \_\_\_\_\_

Bridging Education and Mental Health

Early Language and Literacy Development

Individual Growth & Development Indicators (IGDIs) and Get It! Got It! Go!

Introduction to Infant Mental Health

Positive Behavior Support

Reflective Supervision

Seeing is Believing® (SIB)

STEEP™ (Steps Towards Effective Enjoyable Parenting)

STEEP™ and SIB® combined training

Supporting Stressed Young Children Through Relationship-based Teaching

Other (specify): \_\_\_\_\_

How many participants will there be?

1-10

10-25

25-50

50-75

75-100

100+

Who will participate? \_\_\_\_\_

What is the participants' level of knowledge about the topic?

Beginner

Intermediate

Advanced

Mixed

What are the three to five major areas of concern regarding the topic?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Will you offer a speaker/trainer fee?

Yes

No

If so, what is the fee (or range of fee)? \_\_\_\_\_

Are other speaker expenses covered:

Transportation

Food

Lodging

Duplication of handouts

Other (specify): \_\_\_\_\_