

APPLICATION FOR DEGREE/CERTIFICATE COMPLETION

COLLEGE OF EDUCATION
+ HUMAN DEVELOPMENT
University of Minnesota

Graduate Application for Degree OR Certificate Form

This form must be submitted to the **One Stop Student Services** no later than the first business day of the intended month of degree completion.

By mail to:

One Stop Student Services
University of Minnesota, Twin Cities
130 Coffey Hall, 1420 Eckles Avenue
St Paul, MN 55108

On campus at:

333 Science Teaching & Student Services
130 West Bank Skyway
130 Coffey Hall

Questions?

Phone: 612-624-1111
TTY (hearing impaired): 612-626-0701
Email: onestop@umn.edu

PART A. DIPLOMA NAME and STUDENT INFORMATION *(Print Clearly)*

Print your name as you want it to appear on your diploma. If you are requesting a diploma name that differs significantly from the name on your record, you must submit additional documentation. Contact One Stop Student Services for information.

First name	Middle name	Last name
University I.D. <i>(seven digits)</i>	University email @umn.edu	Phone number <i>(include area code)</i>

PART B. CURRENT and DIPLOMA MAILING ADDRESSES

If your diploma mailing address changes after you submit this form, contact One Stop Student Services to update your address. Diplomas are mailed 4-6 weeks after graduation. If you have not received your diploma after this time, please contact One Stop.

Current mailing address (street, apartment number or P.O. box number, city, state, ZIP code, country) to which information should be mailed

Diploma mailing address (street, city, state, ZIP code) to which diploma should be mailed *(if different from current address)*

PART C. DEGREE and GRADUATION INFORMATION

College of Education & Human Development

Degree & Major OR Certificate *(Note: If you are applying for both a degree & certificate please fill out two forms and submit to One Stop)*

Expected month of program completion <i>(circle one; this application turned in before or by the first of this month & all coursework and/or transfer credit(s) posted to transcript by last day of this month)</i>	Expected year of graduation
January February March April May June July August September October November December	20_____

PART D. STUDENT SIGNATURE

Student signature	Date
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The University of Minnesota is an equal opportunity educator and employer. The College of Education and Human Development is committed to recruiting, enrolling, and educating a diverse population of students who represent the overall composition of our society.

For office use only

For alternative formats of this publication, please contact CEHD Student Services, 612-625-3339.

Date received/initials	Processed by
Applied row	DCBD Term active