Students are expected to write a report on their practicum experience.

Each report should be 10-12 pages in length, double spaced, 11- or 12-point font in Times New Roman; must contain appropriate references following appropriate style outlined in the Publication Manual of the American Psychological Association, 6th Edition; and be proofread/spell checked.

Submit an electronic copy to your School of Kinesiology Practicum Supervisor.

Due: The Friday before the last day of Fall semester/Spring semester by 4:00 p.m.

The report should include:

Part 1: Theory and practice – 5-6 pages

Part 1 should include the following information using headings in the order listed:

• Brief overview of the host organization and the responsibilities allocated to you during the practicum.
• Comment on one or two aspects of the practicum in relation to the concepts learned through other papers (course materials). These concepts may be related to programming, evaluation, planning, research methods, management, legal, marketing, and policies, for example. Please reference your sources of information.
• Discuss the role/responsibilities of your practicum supervisor.
• Provide suggested changes and/or additions to the programs/services offered by the organization.

Part 2: Professional Development – 5-6 pages.

Part 2 should include the following information using headings in the order listed:

• Comment on the objectives/tasks in which you were involved, responsibilities you were given, and final outcomes.
• How effective were you in achieving your objectives? (There is no need to rewrite your goals and objectives in detail, but comment on their effectiveness for you in managing your practicum);
• Critically evaluate your overall performance utilizing performance criteria from your practicum proposal. Identify your strengths and weaknesses and suggest areas for your future professional development.
• Comment on how this practicum experience could be improved for yourself (the student), and for the placement organization.

Attachments:

• Copy of thank-you letter to the placement organization and supervisor
• Any work you have produced during the practicum
• Evaluation forms to be completed by the practicum supervisor

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