Job Title: Mental Health Case Manager

Project/Funder: M Health Community Network

Physical Work Location: Domestic Abuse Project, 204 West Franklin Ave, Minneapolis MN 55404

Company Information: www.domesticabuseproject.org

Project Overview

We are seeking a self-motivated, independent-working, and organized individual to serve as a full-time Mental Health Case Manager for the M Health Community Network project. The position is full-time (40 hours per week), beginning immediately. This grant-funded position ends in 2018; however, extension through Domestic Abuse Project (DAP) may be possible.

The M Health Community Network project seeks to decrease unnecessary healthcare utilization by improving the response to intimate partner violence (IPV) in an adult outpatient setting—University of Minnesota’s Clinics and Surgery Center (CSC). The Network uses an organizational intervention approach which encompasses culturally competent care, routinized documentation and care coordination between CSC providers and community network partners, a formalized system of ongoing evaluation, and routinized IPV screening, counseling, and referral to achieve these goals. Specifically, the project will achieve the following aims: 1) Expand and standardize existing screening, counseling, and referral strategies for IPV; 2) Operationalize and standardize documentation and communication across healthcare providers and network of IPV affiliates; and, 3) Evaluate the effectiveness of the Network project on IPV-related outcomes.

Position Responsibilities

The person in this position has primary responsibility for providing assessment of needs and referrals to various community agencies and services for clients of the University’s CSC. The person in this position serves as the link between social work and nursing care at the CSC and the community network. This position has responsibility for assisting in the development and provision of training to CSC providers and community network affiliates, along with following adherence to the research protocol for documentation.

The Mental Health Case Manager position encompasses the following responsibilities and duties:

- Case Management
  - Conduct assessment of client and family needs related to IPV
  - Identify appropriate community resources and address obstacles impeding intervention plans
  - Make appropriate referrals to community providers
  - Maintain collateral contacts with community providers
  - Document all contacts with clients and collaterals
  - Maintain regular follow-up contact with identified clients, document all contact in accordance with project procedures
  - Act as point-person for collaborative and collateral care within identified clients’ community intervention plans
- Participate in monthly team meetings at the U of M campus, and other meetings as needed
- Participate in bi-weekly supervisory meetings with DAP Director of Client Services
- Other case management duties as needed or developed

- Training
  - Explore various facets of training development including: IPV and health, comprehensive community responses to IPV, culturally-responsive care, and streamlining of processes
  - Participate in training development projects, current and upcoming
  - Provide training to community partners
- Additional duties, as appropriate and assigned by the University Research Team

Skills Profile
The position requires exceptional interpersonal and communication skills to build and maintain relationships both internally and externally. The Mental Health Case Manager contributes to a positive work climate and culture.

Requirements/Qualifications
- Bachelor of Social Work or related field is required; Master of Social Work or related field is preferred
- Strong communication and interpersonal skills, including oral and written communication
- Ability to partner with and engage a variety of community professionals/agencies
- Knowledge and experience working with adults who have experienced IPV
- Computer skills: Microsoft office, email, data entry
- A general interest in social justice, women’s issues, human rights, and advocacy
- Ability to work with people from diverse racial, cultural and social-economic backgrounds
- Prior experience providing case management (preferred)
- Prior experience in conducting trainings and presentations related to IPV (preferred)

Additional Details
The annual salary rate ranges from $30,000-$38,000 and is commensurate with the applicant’s education and experience. The position is 40 hours per week Monday-Friday and the person in this position must be flexible to cover hours from 9:00am-7:00pm.

Work space for this position is located at DAP and this position requires travel to the University of Minnesota’s CSC.

Clinical supervision for case management activities will be provided by LICSWs at DAP, and supervision of the research project duties will be provided by a member of the University research team.

To apply, submit a cover letter, explaining your interest and fit for the position, along with a current resume/CV and the names and contact information of three professional references to:

Angela Lewis-Dmello, Director of Client Services
Domestic Abuse Project
204 West Franklin Avenue
Minneapolis, MN 55404