Mathematics Education: Additional Licensure

In order to be recommend for your Minnesota 5-8 or 5-12 Mathematics teaching license, you must successfully complete the following licensure requirements.

Required Coursework

You must complete all of the licensure coursework as specified on your additional licensure contract with an overall accumulative GPA of 2.8 or higher and with individual course grades of a C- or better.

5-8 Mathematics Education Contract
5-12 Mathematics Education Contract

Clinical and Field Experiences

Field experience for UMN Twin Cities teacher candidates is an intentionally planned part of each licensure program. In order to be recommended for licensure, candidates in the 5-8 mathematics additional licensure program must complete 4 weeks of full-time student teaching. Field experience requirements for 5-12 mathematics additional licensure candidates will be determined based on an evaluation of each individual candidate’s professional and academic credentials.

Minnesota State Licensure Testing and Assessments

MTLE (Minnesota Teacher Licensure Examinations) requires that you take and pass the MTLE (Minnesota Teacher Licensure Examinations) content test for your MN license. Information (registration, study materials) on the required MTLE tests specific to your license area(s) can be found at our MTLE support website.

Submitting Your Minnesota License Application

Once the above requirements are confirmed complete (via Additional License Contract, MTLE official reports), you must submit your complete Minnesota teaching application to the Office of Teacher Education (OTE). You must follow the teacher licensure application process instructions. OTE licensing team reviews your license application, and once verified that all of the requirements are complete, we send your application packet to the Professional Educator Licensing and Standards Board (PELSB). This usually takes about two weeks, but can take longer during the busy summer season. PELSB typically takes 8-12 weeks to process a license; you can look up your license progress online through PELSB’s website.
Minnesota State Licensure Testing and Assessments

MTLE (Minnesota Teacher Licensure Examinations)
Minnesota Professional Educator and Licensing Boards (PELSB) requires that you take and pass the MTLE (Minnesota Teacher Licensure Examinations) content and pedagogy tests for your MN tier 3 license. Information (registration, study materials) on the required MTLE tests specific to your license area(s) can be found at our MTLE support website.

edTPA (Education Teacher Performance Assessment)
You must successfully complete and submit your edTPA portfolio, as stipulated by PELSB, before being recommended for your MN teaching license. edTPA is introduced in your program method courses, and you will complete it in conjunction with your student teaching. Follow the instructional documents available at our edTPA resource website.

Submitting Your Minnesota License Application
Once the above requirements are confirmed complete (via APAS, MTLE, and edTPA official reports), you must submit your complete Minnesota teaching application to the Office of Teacher Education (OTE). You must follow the teacher licensure application process instructions. OTE licensing team reviews your license application, and once verified that all of the requirements are complete, we send your application packet to the Professional Educator Licensing and Standards Board (PELSB). This usually takes about two weeks, but can take longer during the busy summer season. PELSB typically takes 8-12 weeks to process a license; you can look up your license progress online through PELSB’s website.