



Reading: Additional Licensure

In order to be recommended for your Minnesota k-12 reading license, you must successfully complete the following licensure requirements.

Required Coursework

You must complete all of the licensure coursework as specified on your additional licensure contract with an overall accumulative GPA of 2.8 or higher and with individual course grades of a C- or better.

[Reading Contract](#)

Clinical and Field Experiences

Field experience for UMN Twin Cities teacher candidates is an intentionally planned part of each licensure program. Field experience requirements for reading additional licensure candidacies will be determined based on an evaluation of each individual candidate's professional and academic credentials.

Minnesota State Licensure Testing and Assessments

[MTLE \(Minnesota Teacher Licensure Examinations\)](#)

Minnesota Professional Educator and Licensing Boards (PELSB) requires that you take and pass the MTLE (Minnesota Teacher Licensure Examinations) content test for your MN license. Information (registration, study materials) on the required MTLE tests specific to your license area (s) can be found at our [MTLE support website](#).

Submitting Your Minnesota License Application

Once the above requirements are confirmed complete (via Additional License Contract, MTLE official reports), you must submit your complete Minnesota teaching application to the Office of Teacher Education (OTE). You must follow the [teacher licensure application process](#) instructions. OTE licensing team reviews your license application, and once verified that all of the requirements are complete, we send your application packet to the Professional Educator Licensing and Standards Board (PELSB). This usually takes about two weeks, but can take longer during the busy summer season. PELSB typically takes 8-12 weeks to process a license; [you can look up your license progress online through PELSB's website](#).