



Student Access to ICR Mini Research Grants Policy and Application

The Educational Psychology department reserves funds each year to allocate to faculty mini-grants. These grants are reviewed by the chair, and funds are drawn from the ICR fund, up to a total of \$30,000 per year. Although faculty are the priority recipients of these grants, students can also benefit from the mini grant funds. Therefore, this policy addresses student requests for ICR mini grant funds.

Any student may apply for mini grant funds. However, mini grant funds will only be available for student access at the beginning of the Spring semester of the given academic year, where faculty and staff may access the funds at any point throughout the academic year. Student proposals are permitted up to \$500.00 per student per year, and awards will be granted until the annual ICR funds are exhausted or no additional applications are received.

Each student who applies must submit an application that will be evaluated based on the following criteria:

- Students must submit a brief application (2 page maximum) for competitive review (see the drafted review form on page 2).
 - Name, date, title of application
 - Rationale and demonstration of scientific advancement (for how this funding will seed future work or capacity)
 - Study description (including timeline)
 - Outcomes
 - Simple Budget with justification
 - Advisor signature
- Student proposals that focus on dissertations will be prioritized during the review process.
- Student grants will be reviewed on a monthly basis during the Spring semester, for as long as funds are available. The research committee will review applications submitted by the last calendar day of each month during the Spring semester for funding and make recommendations for funding to the Chair. The committee will review each application based on the noted component criteria and provide an overall rating of 1 to 4, where 1 represents a weak proposal and 4 represents an exemplary proposal. We anticipate proposals recommended for funding will achieve a 3 or above.
- If a student's proposal is not selected for funding, the student will receive feedback from the research committee's review so that they may revise and resubmit their proposal, if they desire to do so.



Student ICR Mini Grant Application Form

(2 page maximum. Please note in the form field below if you are attaching a separate page with responses.)

Name:

Date:

Title:

Rationale for the project:

Methods (provide your relevant sample, measures, procedures, analysis and a timeline of objectives):

Outcomes:

Scientific Advancement Rationale:

Simple budget: (Attach an excel format or table with line items and costs)

Advisor Signature

Date

Please submit your completed application to the Department Chair to be routed to the Research Committee.

For Office Use Only:

Fund Approver: _____

Funds Available: _____

Allocation Number: _____