The guide below is designed to support students who satisfy their Applied Experience in HRD by completing 4 credit hours of OLPD 4696: Applied Experience in HRD.

Eligibility to register for OLPD 4696 (must be declared OLPD undergraduate student):

- Completed (or currently in-progress) 3 of 4 core courses (OLPD 3601, OLPD 3202, OLPD 3621, OLPD 3641) and OLPD 3609
- Have secured a professional experience involving HRD-related activities

**At least 2 semesters prior to completing your Applied Experience**

- Familiarize yourself with requirements for Applied Experience in HRD by contacting OLPD Advising
  - 4cr=160 working hours (approx. 40hrs/cr)
  - HRD-related activities
  - Eligibility requirements

**The semester prior to completing your Applied Experience in HRD**

- Prepare: Make a plan, begin your search, and take action
  - Use resources (Career services, advising, networks, career fairs, Handshake)
  - Consider taking OLPD 3609 earlier than later

- Meet eligibility requirements:
  - Declared HRD major
  - Will complete 3 of 4 core courses
  - Will complete OLPD 3609
  - Have secured HRD-related work experience

- Seek permission to register for OLPD 4696
  - Complete the Applied Experience in HRD Proposal Form to receive a permission number
  - Register for the appropriate # of credits (requirement=4cr of Applied Experience)

**The semester of your Applied Experience in HRD**

- Log into Canvas for OLPD 4696 and thoroughly read syllabus for course requirements
- Within the first 2 weeks of the semester, submit a final contract to your instructor to begin counting hours

* There are select Learning Abroad opportunities where HRD students can satisfy their Applied Experience in HRD. Contact OLPD Advisor Daniel Koza at kozax018@umn.edu or ugolpd@umn.edu for more information and questions.
HRD Course Sequencing + Eligibility for Registering for the OLPD 4696 Applied Experience in HRD

Step 1: Complete at least 3 of the 4 core courses (all required to graduate) below and OLPD 3609: Profession and Practice.

- OLPD 3601: Introduction to Human Resource Development
- OLPD 3202: Introduction to Strategies for Teaching Adults
- OLPD 3621: Introduction to Training and Development
- OLPD 3641: Introduction to Organization Development

Step 2: Secure a professional experience (job, internship, volunteership, etc.) and complete the HRD Applied Experience Proposal Form to receive permission to register for the upcoming semester.

Step 3: Register for and complete your OLPD 4696 Applied Experience in HRD